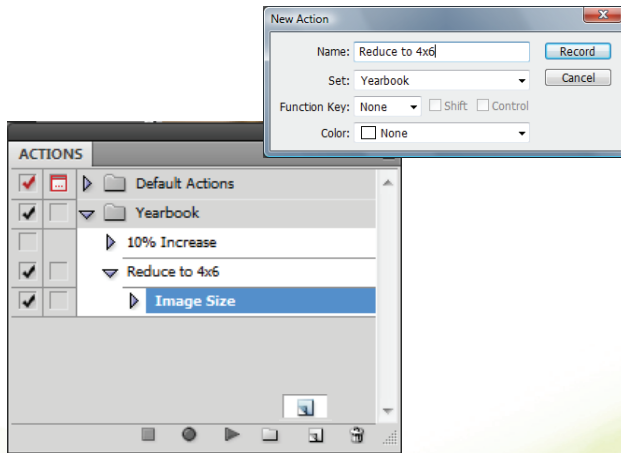
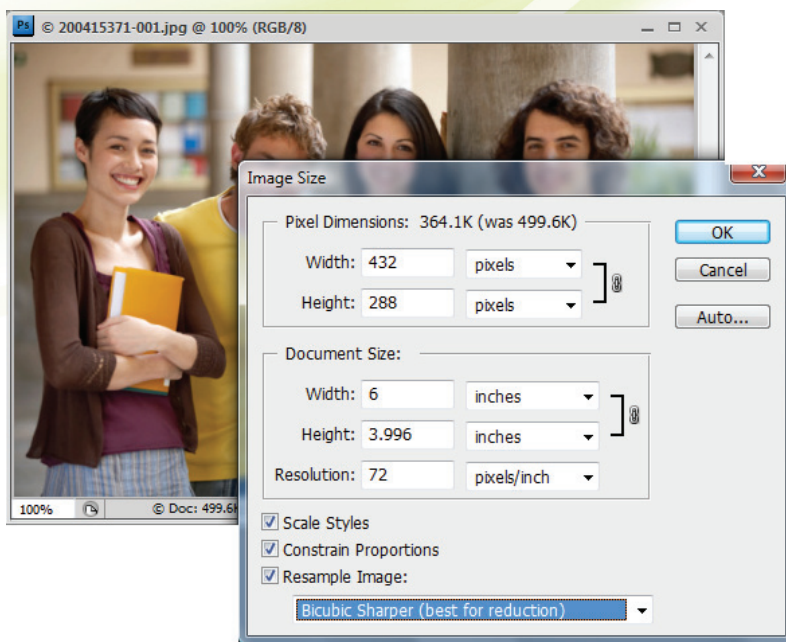


Creating an Action


Within Photoshop, you can create “Actions”. An action is a step or series of steps that you’ve done to a specific image.



1. Create new Action Set by selecting the New Action Set button at the bottom of the Actions palette.
2. Enter a name for your action.
A Function Key (Hot Key) can also be added here
3. Once you have completed the steps for the action, click the Stop button on the Actions palette.



Example of an Action:

- A. Image > Image Size
- B. Change width to 6 inches
Keep Constrain Proportions checked
- C. In the Resample Image dropdown, select Bicubic Sharper (best for reduction)
- D. Click OK
- E. Select the Stop button  on the Actions palette

Tip: For a process that is repeated often, create an action to quicken the procedure.